

Expanded Description of Process and Activities for Consolidated Plan:
Draft, as of Thursday, August 4, 2004

<i>Conducting the Survey</i>	<i>Community Input and Administrative Coordination</i>	<i>Activities of Community Development Task Force</i>
Who: Dr. Allen McCutcheon & graduate students from UNL	Who: UDD: Hjermstad, Northrop, & other staff; OA: Jensen facilitating, Sperling, Miller and other OA staff; Community Learning Centers (CLC) Petsch, Center directors	Who: Current Task Force members as Coordinating Committee for this process; additional community reps for subgroups, as needed
<p>Early Sept - Expectations, Logistics 1. Clarify UDD expectations for and uses of survey results. 2. Plan logistics and community buy-in process;</p> <p>Mid-Sept - Inform residents: First postcards to prepare residents to receive survey; Coordinate with community groups to publicize upcoming survey</p> <p>End of Sept - Design: Begin initial survey design activities</p> <p>Early to mid-Oct - Field test survey instrument</p> <p>Oct. & Nov - Mail survey to sample group; track responses; complete analysis and report</p> <p>Early Dec - Final report: Results of survey analyzed, presented to staff and CD Task Force</p>	<p>Aug - Launch process, Interviews: 1. Stakeholder interviews to glean expectations, key issues, and advice; Summary of interviews 2. Introduce process to Urban Development staff</p> <p>Early Sep - Staff Input: UDD staff reviews interview summary, defines expectations for and needs from Survey, and continues research and initial drafts of plan.</p> <p>Mid-Sept - Focus Groups: 4 to 7 focus groups of representatives from neighborhoods, major stakeholder groups, key City agencies.</p> <p>End of Sept - Report and "Kids & Cameras": 1. Focus Group Report finished for survey design & staff to review. 2. CLC's begin the "Kids and Cameras" activity.</p> <p>Early to mid-Oct - Preps for Visioning Session: 1. Prepare for visioning session, collaborating with CLC's. 2. Conduct additional interviews and/or focus groups, if needed.</p> <p>Early Nov - Community Visioning Session: Broad neighborhood participation to advise on priorities for Consolidated Plan and ways to leverage federal \$\$.</p> <p>Early Dec - Final report of public involvement process & outcomes presented to staff and Task Force.</p>	<p>Aug. 5th - Introduction to and feedback on process, potential key issues; define roles and the extent to which they wish to be involved.</p> <p>Early Sept - Review interview summary, staff expectations for survey, and workplan; Give advice and requests</p> <p>Mid-Sept - Assist with community buy-in and willingness to participate in the process and survey, as needed and as individual Task Force members wish.</p> <p>Early Oct - 1. Review process and outcomes to date. 2. Activate subgroups by program areas, if desired.</p> <p>Early Nov: Prepare for Visioning Session: 1. Help publicize and build attendance 2. Help facilitate table dialogues</p> <p>Early Dec - Review reports on Survey and Public Process; Develop recommendations for UDD to consider for inclusion in Consolidated Plan.</p>